



## ADDITIONAL INFORMATION ON DATA PROTECTION TREATMENT:

### PUBLISHING SERVICES

#### Who is Controller for the processing of your data?

*Identity:* Universidad Complutense, Vice-Rector of Culture, Sport and University Extension. CIF: Q2818014I  
*Postal address:* Pabellón de Gobierno. Isaac Peral, s/n. 28015 - Madrid  
*Telephone:* 91 394 10 19  
*E-mail:* [vr.cultura@ucm.es](mailto:vr.cultura@ucm.es)  
*Data Protection Officer (DPO):* [dpd@ucm.es](mailto:dpd@ucm.es)

#### Which is the purpose do we treat your data for?

Dissemination and sale of UCM's publishing / billing and shipping of publications.

#### How long will we keep your data?

They will be kept for the time required to comply with the purpose for which they were collected and to determine the possible liabilities derived from the processing.

Subsequently, the retention or, where appropriate, the deletion is carried out in accordance with the documentation and archives regulations.

#### Automated decisions including profiling?

They are not made.

#### What is the legitimacy for the treatment of your data?

- Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authorities. Article 6.1.e) GDPR.
- Processing is necessary for the performance of a contract to which the data subject is party or for the application at the latter's request of pre-contractual measures. Art. 6.1. b) GDPR.
- Organic Law 6/2001, of december 21, Universities

#### Is there an obligation to provide data and consequences of not doing so?

Not providing data expressly requested it will not make possible the provision of the service.

#### To which recipients will your data be communicated?

No data will be transferred to third parties, except legal obligation.



### What are your rights when you provide us with your data?

- Anyone has the right to obtain confirmation about whether or not we are dealing with personal data concerning them at the UCM.
- The data subject have the right to access their personal data, as well as to request the rectification of inaccurate data or, where appropriate, request its deletion when, among other reasons, the data is no longer necessary for the purposes that were collected
- In certain circumstances, interested parties may request the limitation of the processing of their data, in which case we will only keep them for the exercise or defense of claims.
- In certain circumstances and for reasons related to their particular situation, the interested parties may object to the processing of their data. UCM will stop processing the data, except for legitimate reasons or the exercise or the defense of possible claims.
- To file a claim with the Control Authority - Spanish Data Protection Agency-

### How to exercise the rights of the holders?

- URL: <https://www.ucm.es/como-ejercer-los-derechos>
- E-mail: [ofi.dpd@ucm.es](mailto:ofi.dpd@ucm.es)
- General Registry or auxiliary register in Complutense University centers.
- Right to claim before the Control Authority: Agencia Española de Protección de Datos (AEPD), [www.aepd.es](http://www.aepd.es)