

OBSERVATIONS TO TAKE INTO ACCOUNT FOR THE THESIS PROCEDURES

1) Regarding the Thesis

- See the rules in: <https://edotorado.ucm.es/normas-de-presentacion-encuadernacion-de-la-tesis>)
- The name of the department should NOT appear on the PhD Thesis cover, but the name of the doctoral program, in addition to the UCM coat of arms and the name of the faculty.
- The declaration of originality must appear on the first page, even before the acknowledgments.
- The abstract, in Spanish and English, should be included in the index.
- The CD must be labeled according to the rules of the Doctoral School website.

2) Regarding the forms

- In order to avoid downloading obsolete models, the forms should be downloaded when the student is going to start the procedures and not before.
- Models must be filled online (DNI letters, seniority in the faculty, email...), responding to all the requested data.
- Forms for suitability reports must be downloaded from the latest version published on the website. These forms should not be signed by any professor, but by the coordinators. On the other hand, suitability reports that are too short will not be accepted.
- The supervisor's report must also be duly justified. Reports that are too short cannot be accepted.
- The title of the thesis must be the one registered in the Secretariat of Students. It must be the same on the cover of the thesis as in the rest of documents.