

BAES Important Information

GUIDELINE FOR FIRST-YEAR BAES STUDENTS (2026/27 AY)

1. Important Information BEFORE the mobility:

Please bear in mind that students are **solely responsible** for:

- Obtaining at their own cost passports, visas and other travel documents (*Acceptance by the host institution of an exchange student onto an exchange programme does not guarantee that the student will obtain a visa or necessary travel documents to enter the host country*).
- Meeting all entry requirements of the host country;
- Travel expenses to and from the host country and within the host country;
- Finding and paying for their own accommodation and living expenses. However, the Host Institution (UCM) offers students the following services to help them find accommodation in Madrid. See:
 - o [Private Housing Agencies](#)
 - o [Residence Hall](#)
 - o [Programa Convive](#)
- **Health insurance is obliged:** Obtaining any additional insurance policies (including health insurance) covering the entire period of your stay at UCM.

2. UCM Faculty of Law:

The first year of the BAES program is taught at the Faculty of Law.

Faculty Location: Plaza Menéndez Pelayo, 4, Moncloa-Aravaca (28040). Ciudad Universitaria Station.

3. Fees & Enrollment:

The official enrollment and payment of fees take place in Leuven (Leuven will send you an email with all the information).

You will have the same enrollment at UCM starting in mid-to late September. UCM generates it automatically based on the information provided by Leuven.

4. General Dates for AY 2026/27:

Classes:

Semester 1: 28 September - 18 December 2026

UCM Christmas Holidays: 21 December 2026 - 7 January 2027 (both inclusive)

Semester 2: 15 February - 21 May 2027

UCM Easter Holidays: March 19th-29th (both inclusive). The Easter break is different from Leuven (29 March-11 April 2027), so, on March, 19, 20, 23, 24, 25 there are online classes for the Common Courses.

UCM Welcome Session: you will be informed at a later date.

Exams:

UCM 1st exam period: 8 - 22 January 2027 (retakes: 1 - 12 February 2027)

UCM 2nd exam period: 7 - 25 June 2027 (retakes: 5 - 15 July 2027)

5.UCM class schedule & other important information regarding the UCM: please, check the [UCM BAES Website](#) (update pending).

6.UCM services to help you find accommodation in Madrid. See:

- o [Private Housing Agencies](#)
- o [Residence Hall](#)
- o [Programa Convive](#)

(For logistical and administrative reasons, the BAES office does not handle accommodation arrangements; apologize for the inconvenience)

7.UCM admission letter: you will receive your admission letter from UCM starting in late June or mid July.

BAES COORDINATORS:

General Academic Coordination: Professor Joaquín Artés Caselles (baes.academic@ucm.es)

General Administrative Coordination: Ms María Ferrer Sánchez (baes@ucm.es)

If you have any questions, please contact us: baes@ucm.es

Guide updated 2026/27 AY
BAES UCM (baes@ucm.es)

