

## CHECKLIST FOR EXTERNAL REFEREES

TITLE OF THE ARTICLE: ...

### **1. Topic**

- Within the journal's thematic scope
- The following changes are necessary: ...
- Unrelated to the journal's thematic scope

### **2. Relevance of the topic**

- Relevant
- The following changes are necessary: ...
- Not relevant

### **3. Originality and contribution to the existing literature**

- Original and innovative
- The following changes are necessary: ...
- Without any originality and/or innovation

### **4. Theoretical framework**

- Sufficient theoretical elaboration
- The following changes are necessary: ...

### **5. Title**

- Adequately describes the contents
- The following changes are necessary: ...

### **6. Abstract and keywords**

- Adequately describe the contents
- The following changes are necessary: ...

### **7. Structure of the article**

- Correct
- The following changes are necessary: ...

### **8. Adequation of the research methods to the objectives**

- Adequate methodology
- The following changes are necessary: ...

### **9. Clarity of style and argumentation**

- Clear and logical
- The following changes are necessary: ...

#### **10. Conclusions**

- Complete and coherent with the article
- The following changes are necessary: ...

#### **11. Bibliographic references**

- Complete and up to date
- The following changes are necessary: ...

#### **12. Formatting**

- Complies with the formatting rules
- The following changes are necessary: ...

#### **13. General assessment of the article**

- Suitable for publication
- Suitable for publication after the recommended changes are made
- Unsuitable for publication

#### **14. Other comments and suggestions**