



STT Staff Training Weeks

País	Código Erasmus	Nombre	Programa	Status	Description	Start date	End date	Fecha Límite Inscripción
Croatia	HR DUBROVN01	STT - Sveučilište u Dubrovniku - second Scientific Conference DIEM	ERASMUS STT	Active		01/10/2015	03/10/2015	
Finland	SF HELSINK01	STT - ISEW HRD & Well-being	ERASMUS STT	Active	<p>is directed to HR personnel of our partner universities working in human resources development and/or occupational well-being with interest in benchmarking of practices and networking with colleagues. For the additional details, including the preliminary programme, please see: http://www.helsinki.fi/international-staff-exchange/hrd.htm</p> <p>The electronic application for ISEW HRD & Well-being will be available from Monday, April 13 to Thursday May 7, 2015 at the ISEW website. We will send a notice when the application period kicks off.</p>	22/09/2015	25/09/2015	
Finland	SF KAJAANI05	STT - Kajaanin Ammattikorkeakoulu -Third International Week for teaching and non-teaching	ERASMUS STT	Active	<p>The third International Week for teaching and non-teaching staff at Kajaani University of Applied Sciences will take place in Kajaani, Finland from 22 to 26 February 2016. Besides the official programme, you will also have a great opportunity to try out some winter activities and socialize with others. The theme for the week will be KAMK cooperation with the working life in Kainuu region.</p> <p>Teaching Staff We would like to welcome lecturers in business, tourism, sports, nursing, information systems, mining, mechanical and construction engineering as well as in game development to carry out a minimum of 8 hours of lectures during the international week.</p> <p>As part of the International Week, the degree programme in nursing will organise an intensive course called "Implementing Evidence-Based Nursing Care". The course also gives the participating lecturers an opportunity to discuss the development of evidence-based nursing and share ideas with colleagues in an international context, and further develop cooperation between partner universities.</p> <p>Administrative and Library Staff If you are involved in international affairs, student services, marketing, project management and IT services, or you work at the library, you are most welcome to join our international week. More Information</p> <p>Preliminary programme and more information about the week, please see the link: http://www.kamk.fi/en/Internationality/Partners/International-Week . We will send more information about the week as well as the link for the registration in the autumn.</p>	22/02/2016	26/02/2016	



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France	F CHAMBER01	STT - Université de Savoie - International Week	ERASMUS STT	Active	<p>Set up to promote international exchanges and cooperation projects with foreign partners, this event will allow you to meet the students, teachers and staff of our university, which has been ranked the number one French University for its international exchanges within Europe (Erasmus program) since 2008. You will also have the opportunity to visit our faculties, institutes and laboratories and to develop networks during meetings and workshops.</p> <p>Last but not least, you will be able to discover one of the most beautiful regions in Europe, between lakes and mountains, only 3 hours from Paris and a few minutes from Geneva in Switzerland. You will also be able to brush up your French by attending French conversation classes specially designed for you.</p> <p>Cet évènement organisé pour la première fois constituera un temps fort de l'établissement pour promouvoir la mobilité internationale ainsi que les projets de coopération avec des partenaires étrangers.</p> <p>Participer à cette semaine internationale vous permettra de venir rencontrer les étudiants et personnels de l'Université Savoie Mont Blanc, 1ère université française depuis 2008 pour ses échanges Erasmus. Vous aurez l'occasion de visiter nos facultés, instituts et laboratoires en fonction de thématiques qui vous intéressent prioritairement, ainsi que de développer vos réseaux de partenaires grâce à des tables-rondes et ateliers.</p> <p>Vous découvrirez par la même occasion une région qui compte parmi les plus belles d'Europe, entre lacs et montagnes, à seulement 3 heures de Paris et quelques minutes de Genève.</p>	12/10/2015	16/10/2015	
France	F LYON02, F LYON01, F LYON03	STT - Université Claude Bernard Lyon 1, Université Lumière Lyon 2, Université Jean Moulin Lyon 3 and Université Jean Monnet Saint-Étienne.	ERASMUS STT	Active	<p>The Staff Week will focus on best practices of the Erasmus + Program:</p> <ol style="list-style-type: none"> 1) Management of Erasmus+ Projects: JMD, Credit Mobility, Jean Monnet... 2) Implementing the Mobility programme: Student & Staff 3) Working with the Erasmus+ Agencies <p>Please note that the language of communication will be English and the workshops will take place on the individual campuses of the host universities in Lyon and Saint-Étienne.</p> <p>Please note that the whole event free of charge (housing, workshops and cultural activities)</p> <p>Please find the link to the preliminary program</p> <p>http://www.univ-lyon3.fr/fr/actualites/erasmus-staff-week-in-lyon-and-saint-etienne-916160.kjsp?rh=INS-INTEserv-actus and to the Online Application form.</p>	22/06/2015	26/06/2015	08/05/2015



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Germany	D MUNSTER02	STT - Fachhochschule Münster - International Staff Week at MUA	ERASMUS STT	Active	<p>The programme will enable participants to familiarise themselves with various institutions, structures and innovative concepts at MUAS. Participants will also be given the opportunity to present their own higher education institution, and to engage in exchange with colleagues and students. There will be sufficient time to arrange individual appointments in the faculties or other university facilities. You are welcome to give a short presentation (max. 10 mins) about your home university. Please note that there are limited places available. You can register between 1st July and 15th September. Please use the online form to apply for a place: https://en.fh-muenster.de/internationaloffice/int_gaeste/international-staff-training-week.php We will contact you shortly to inform you whether your application has been successful and send you additional information accordingly.</p> <p>Contact: Verena Stenzel Coordinator staff mobility and international guests Hüfferstraße 27 Room C 3.06 48149 Münster Fon+49 251 83-64123 Fax+49 251 83-64104 verena.stenzel@fh-muenster.de www.fh-muenster.de</p> <p>No participation fees will be charged. Participants are required to cover their own individual expenses (e.g. meals), and travel and accommodation costs. MUAS has reserved a certain number of hotel rooms that you will be able to book at a discount price. Please contact the International Office at your home university in order to obtain funding from the Erasmus+ programme to attend the International Staff Week. For more information about MUAS: https://en.fh-muenster.de/internationaloffice/int_gaeste/informationen-fuer-internationale-gaeste.php?p=7 Please find enclosed the draft programme for the International Staff Week.</p>	23/11/2015	27/11/2015	
Germany	D TRIER01	STT - 43nd International Summer School	ERASMUS STT	Active	<p>Course cost: 580 €. The program and fee include: - German courses on all levels from A1 to C2 (80 hours of instruction) with a graded final test and 5 ECTS points - a Europe-oriented academic lecture and seminar program (12 hours) - a seminar on current didactic methods and pedagogical concepts in the field of German as a Foreign Language (optional for level C1/C2, 24 hours) - excursions in Germany, France and Luxemburg</p>	03/08/2015	28/08/2015	



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Greece	G THESSAL01	STT - 4th Erasmus Staff Training Week	ERASMUS STT	Active	<p>The main purpose of this event is to widen and strengthen the cooperation with our partner institutions, to share our different experiences on internationalization, to facilitate networking and establishment of new partnerships. LANGUAGE: English</p> <p>TARGET GROUP</p> <p>The Staff Week is aimed for colleagues from European Universities (partners and non-partners) working in various departments, and who are dealing with issues occurring by the international dimension of higher education.</p> <p>A maximum of two participants from each institution will be selected. In case of high number of applications, Aristotle University will examine all applications and select the final list of candidates.</p>	12/10/2015	16/10/2015	
Italy	I FOGGIA03	STT - International Staff Week	ERASMUS STT	Active	<p>The main topics of the workshops will be: Joint Degree programme, Management of student mobility with Erasmus+, benefits of studying abroad and foreign language learning</p> <p>Deadline for application: 28th February 2015</p>	22/06/2015	26/06/2015	
Lithuania	LT VILNIUS02	STT - International Staff Week at VGTU	ERASMUS STT	Active	<p>Deadline for applying is 13th of April</p> <p>The programme will cover the following topics and activities:</p> <ul style="list-style-type: none"> ;-Challenges of Erasmus+ programme ;-Incoming and outgoing student mobility ;-Staff mobility ;-Intercultural Communication ;-Workshops and seminars ;-Professional trainings by experts ;-Case studies ;-Campus walk ;-Cultural activities (trips, city walk, fun) 	15/06/2015	18/06/2015	



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Portugal	P FARO02	STT - Universidade do Algarve - second Erasmus Staff Week for Librarians	ERASMUS STT	Active	Applications should be made until 15 June 2015 to biblioteca@ualg.pt	14/09/2015	18/09/2015	15/09/2015
Portugal	P PORTO02	STT - Universidade do Porto - International Week 2015	ERASMUS STT	Active	<p>This Staff Training Week, in English language, is open to administrative staff from different departments such as International Cooperation, Human Resources and Academic Affairs. With an intensive programme focused in the expansion of cooperation (through new tools and financial possibilities), this capacity building will offer an enriching international and intercultural learning experience and the opportunity to discuss interesting and important topics related to each department fields of interest. The activities will comprise a range of issues through interactive group sessions including workshops and short certificated training courses, among others. With this initiative, we wish to open the University of Porto to our partners and other foreign universities in order to strengthen international cooperation by encouraging the exchange of best practices and experiences.</p> <p>In order to make more comfortable the organization of the participants' travel to Porto, we decided to centralize in our office the reservations of accommodation and meals assuring special rates for our guests (through specific protocols with hotels and restaurants in the city). Therefore, there will be a fee of 550,00 Euros/participant, which will include both work and social programme:</p> <ul style="list-style-type: none"> • Accommodation (in a Hotel in Porto downtown close to the main touristic attractions and also to the Rectorate – 10 min. walking distance) for 6 nights in a single room with breakfast included; • Information Kit • Visit to the University Facilities • Travel card for local public transportation in Porto • Networking activities • Workshops • Lunches • Coffee-breaks • 1 Multicultural Dinner • Certificate of attendance <p>Since the number will be limited to 100 participants, we recommend the interested candidates to fill in the online application form http://international.up.pt/interweek_application/form/?lang=en as soon as possible, until May 17th 2015 the latest.</p> <p>The selection will be made on the basis of position, experience, motivation, home institution/country and the results will be sent to each participant shortly after the application deadline, by May 22nd.</p> <p>Please be aware that we can allow a maximum 2 (two) representatives from each institution.</p> <p>The programme we are sending you is provisional. After the admission, the participants will receive the final programme.</p>	29/06/2015	03/07/2015	17/05/2015



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					Additional information will be soon available through the website http://international.up.pt and not hesitate to contact the International Office through the e-mail international@reit.up.pt .			
Portugal	P SETUBAL01	STT - Instituto Politécnico de Setúbal - 9th International Week	ERASMUS STT	Active	<p>This edition has 4 main objectives:</p> <ul style="list-style-type: none"> · Promoting Internationalization · Fostering Networks/Partnerships · Disseminating best practices on entrepreneurship · Staff training (job shadowing). <p>As in the previous editions, we will have activities for teaching staff and non-teaching staff</p>	11/04/2016	15/04/2016	
Turkey	TR ANTALYA01	STT - Akdeniz University Erasmus- 2015/2016 Winter Semester International Staff Week	ERASMUS STT	Active	<p>There will be a focus on the various aspects of the Erasmus+ Programme, and we hope to bring together academic and administrative staff members from a variety of backgrounds and specialisations for the best possible exchange of ideas.</p> <p>There is a detailed programme on the following page of the Akdeniz University website: http://erasmus.akdeniz.edu.tr/erasmus-staff-week-winter-semester-2015-2016#i http://uio.akdeniz.edu.tr/en</p> <ul style="list-style-type: none"> * Click for General Information and Programme http://erasmus.akdeniz.edu.tr/_dinamik/210/2104.pdf * Click for Accommodation http://erasmus.akdeniz.edu.tr/_library/dosyaYonetimi/indir.php?id=2101 * Click for Application Form http://erasmus.akdeniz.edu.tr/_library/dosyaYonetimi/indir.php?id=2105 * Click For Info Pack http://erasmus.akdeniz.edu.tr/_library/dosyaYonetimi/indir.php?id=2100 <p>Contact: Akdeniz University International Relations Office, Tel: 0090 2423102125 E-mail: incoming@akdeniz.edu.tr</p>	26/10/2015	29/10/2015	20/10/2015



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Turkey	TR ANKARA03	STT - Erasmus Staff Week	ERASMUS STT	Active	<p>During the staff week,</p> <ul style="list-style-type: none"> - Participants will have an opportunity to benchmark different services of the University like Library, Registrars Office, Dormitories etc. - They will have chance to share their experience of the many EU programmes which are part of Erasmus+. - There will be visits both to Sihhiye and Beytepe Campuses of the University. - They will be able to visit the related departments of the university if they like. - There will be city tours and a daily trip. 	23/06/2015	26/06/2015	
Turkey	TR HATAY01	STT - Mustafa Kemal University - 6th Erasmus Staff Week	ERASMUS STT	Active	<p>We are organizing the sixth Erasmus Staff Week to create an opportunity for our partners to introduce their universities and to share experiences with others while carrying out their Teaching or Training activities in the frame of Erasmus+ Staff Exchange program. A five-day program has been planned with this aim.</p> <p>The staff taking part in this event will have the chance to make new contacts and to learn about our university, city, country, and culture while conducting teaching or training activities.</p> <p>Any academic or administrative staff working at our partner universities or other European universities willing to participate in this event can apply for Erasmus Staff Week which will take place in Antakya, Hatay, Turkiye on 19-23 October 2015.</p> <p>There is no participation fee. Furthermore, lunches and dinners stated in the program will be covered by our office.</p> <p>General Info, Draft Program and Application Form can be found attached. The ones willing to participate should fill the application form in and send it to mkuerasmus@gmail.com and erasmus@mku.edu.tr via e-mail.</p>	19/10/2015	23/10/2015	
United Kingdom	UK EDINBUR01	STT- University of Edinburgh - Partner's Day	ERASMUS STT	Active		11/09/2015		
United Kingdom	UK LONDON029	STT - University College London - Erasmus Staff Training Week - w/c 20 July 2015	ERASMUS STT	Active	<p>The programme will be formed of a combination of seminars, workshops, individual training and social activities. It is also an opportunity for staff to develop personal and professional skills, to participate in various social and cultural events, and to meet with staff other universities. A detailed schedule and information on the full programme for the week will be circulated shortly however we wanted to ensure that you have these dates booked in your calendars early</p> <p>There are limited places for this event so we suggest that you book early. For questions and completed application forms, please email erasmus@ucl.ac.uk</p>	20/07/2015	24/07/2015	